

## **Nairn Allotment Society**

## **Allocations Policy**

NAS shall maintain a ranked Waiting List of potential plot holders when demand is greater than the number of plots available.

Inclusion on the waiting List shall require a £10 fee to be paid to cover administrative costs.

Any person living within Nairnshire can ask to be on the waiting list (Nairnshire is defined by living at an address with a Nairn postcode)

Current plot holders who wish additional plot space must apply to the committee with their request, however those people on the waiting list awaiting their first plot will be given priority

Current plot holders who wish to swap to another plot should register this interest

Plot holders who have forfeited their plots for any reason may not be considered for the waiting list for a period of 5 years

Plots shall be allocated in the following priority order :-

- Existing Plot holders who wish to swap to another plot (larger or smaller) shall be given first refusal, since in this scenario a plot will still be available for let to someone on the Waiting List
- 2. People on the waiting list will be offered plots as per their place on that list, and taking into account any individual requirements they have.